



**APPLICATION FOR: (1) EXPLOSIVE MAGAZINE LICENCE  
(2) SPECIAL LICENCE  
(3) FIREWORKS PERMIT**

**PART 1 - (TO BE COMPLETED BY ALL APPLICANTS)**

|           |   |     |          |  |
|-----------|---|-----|----------|--|
| <b>1.</b> | Name in Full                                |     |          |  |
| <b>2.</b> | Address                                     |     |          |  |
|           | Telephone Numbers                           | (H) | (C)      |  |
|           | Email Address                               |     |          |  |
| <b>3.</b> | Date of Birth                               |     |          |  |
| <b>4.</b> | Occupation                                  |     | Position |  |
| <b>5.</b> | Business Name and Address                   |     |          |  |
|           | Telephone Number                            |     |          |  |
| <b>6.</b> | Address for Correspondence                  |     |          |  |
| <b>7.</b> | Licence / Permit being applied for          |     |          |  |
| <b>8.</b> | Where will the Explosive Substance be kept? |     |          |  |

**N.B. It is an offence for a person to make any statement which he knows to be false for the purpose of procuring, whether for himself or any other person, the grant or renewal of a licence.**



**PART 2 - APPROVALS**

|            |  |            |           |
|------------|--|------------|-----------|
| <b>9.</b>  | Issued Fire Certificate – Bermuda Fire & Rescue Service (BF&RS)          | <b>Yes</b> | <b>No</b> |
| <b>10.</b> | Issued Commercial Occupancy Certificate – Bermuda Department of Planning | <b>Yes</b> | <b>No</b> |
| <b>11.</b> | Approved Magazine Security Plan - Bermuda Government Security Officer    | <b>Yes</b> | <b>No</b> |

\_\_\_\_\_

Print Name

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

**APPLICATION MUST BE ACCOMPANIED BY TWO PASSPORT PHOTOGRAPHS**

After you have completed sections 1 and 2 of the application form, Part 3 is to be completed and signed by someone that;

- A. Has known the applicant personally for at least two years
- B. Is of significant standing; for example; (Doctor, Engineer, Lawyer, Teacher, Banking Officer, Civil Servant etc.)
- C. Not a member of applicants immediate family



**CHARACTER REFERENCE FORM**

**PART 3 – (TO BE COMPLETED IN ALL CASES)**

|            |  |           |  |
|------------|--|-----------|--|
| <b>12.</b> | <p>“I _____ have known _____<br/>for _____ years, and to the best of my knowledge and belief, I can confirm that the Applicant is of fit and suitable character and/or behaviour. I have no reason to believe that he/she is of intemperate habits, unsound mind, or unfit to be issued with a licence/permit under the Explosives Substance Act 1974. I will provide further documentation, if required.”</p> |           |  |
| <b>13.</b> | Name in Full   |           |  |
| <b>14.</b> | Address  |           |  |
| <b>15.</b> | Email Address  |           |  |
| <b>16.</b> | Occupation   | Position  |  |
| <b>17.</b> | Business Name  | Telephone |  |
| <b>18.</b> | Business Address   |           |  |

\_\_\_\_\_

Print Name

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

**APPLICATION MUST BE ACCOMPANIED BY TWO PASSPORT PHOTOGRAPHS**



#### **PART 4 - EXPLOSIVE SUBSTANCE ACT 1974**

Please note key requirements for application/issue of Explosive Magazine Licences, Special Licenses and Fireworks Permits under the Explosive Substance Act 1974

- Complete Application form on BPS website
- Commercial Occupancy Certificate – Bermuda Department of Planning
- Fire Certificate – Bermuda Fire & Rescue Service
- Approved security features of Magazine - Government Security Officer
- Exceptional character – Supported by at least one reference of significant standing

#### **SPECIAL NOTES**

Conditions of the **Explosive Magazine Licence** under Section 8 of the Explosives Substances Act 1974

- A magazine licence shall entitle the holder to store the maximum net quantity explosive substances specified in the licence in the magazine so specified
- Annual application
- Approval in writing by COP shall specify the maximum net quantity explosive substances which may be stored in such magazine.
- Government Security Officer approval for security arrangements of magazine
- Review and approval for the magazine SOP's by the Joint Services Explosives Ordnance Disposal team (JSEOD)
- Any explosives remaining after expiry of Special License, it is the responsibility of the license holder to destroy in accordance with magazine SOP's'.
- Failure to complete this will result in Government destroying the left over or expired explosives which will be paid for by the license holder
- Monthly return to BPS on explosives held
- Regular inspections will be made at the Explosives Magazine by direction of the COP
- Key holders need to be listed with contact details in the event of an alarm activation or other need for Police / BFRS to enter the Explosive Magazine

Conditions and protocols of the **Special Licence** under Section 9 of the Explosives Substances Act 1974

- This is required to import, possess, use or manufacture explosive substances (which will include transport)
- Annual application
- Applicant must be qualified both occupationally and operationally by an accredited body recognized by BPS and BFRS



- Commissioner of Police is satisfied that applicant is of exceptional character to justify the exercise by him of his powers under this section, may grant to any person a licence
- Firework display SOP's including a site plan to be approved by JSEOD and BFRS prior to display licence being approved; in accordance with the Pyrotechnics Guild International or other recognized body.
- Notification to Fire Dispatch and to Police ComOps (Control Room) with details of conveyance of explosives including timings, route, vehicle details
- Police JSEOD, and BFRS can attend and inspect fireworks displays setup, performance and take down as directed by the COP and Fire Chief

**Fireworks Permit under Section 10 of the Explosives Substances Act 1974**

- Issued for one day - this should include the rain date as the alternative which will be in the documents we provide regarding show and site plan
- To a public officer, municipal corporation, manager of a hotel
- Protocols apply regarding transport and use
- Contact Fire Dispatch when transporting product to the event site to inform them of the route taken, the product carried and the amount being transported (296-7559).
- The company transporting and the license number of the vehicle.
- The vehicle transporting the product must be placarded and a manifest kept in the vehicle.
- Inform Fire Dispatch when the event is over and product is being transported back to the magazine