

Bermuda Police Service

EXTRA DUTY APPLICATION FORM

Making Bermuda Safer ...

Job No: **E:**
(Please Leave Blank - Assigned Internally)

Event: _____
Event name

Event Date: _____ **Period of Hire:** _____
Start Time Finish Time

Event Location: _____
Name of Venue & Address

Name: _____
Business/Organization/Applicant Name

Mailing Address: _____
P.O. Box Number/Street Name

E-mail address: _____
Parish Postal Code

Contact Tel. Nos. 1-441- | 1-441-
(Office) (Mobile)

Person Officers Report To: _____
Name Mobile Phone Number

Details of Duty

Special requirements, if any

Officer Pay Rate Per Hour **Inspector: \$87.87 Sergeant: \$78.65 Constable: \$65.30**

No. Officers & Rank Required: _____ Constables _____ Sergeants

Applicant Signature _____ **Date:** _____

See Notes below

Note 1: *The Bermuda Police Service requires that any outstanding fees owed by any entity/person be paid before any new business will be considered with that entity/person. Outstanding fees shall be paid no less than three business days prior to any new extra duty service request is to commence. Failure to abide by this requirement will result in the BPS declining to accept new arrangement(s). The Commissioner of Police is the final arbiter in the decision to accept or decline any extra duty engagement.*

Note 2: *A 100% deposit is required once application is approved and the officers are secured. Cheques to be made payable to the Accountant General.*

ALL EXTRA DUTY PERFORMED ON A PUBLIC HOLIDAY WILL BE PAID AT DOUBLE THE RATE

Minimum Booking: *A minimum of 2 hours' duty, per Officer, must be booked.*

Cancellation Policy: *In order to obtain a full refund cancellation notice must be received by BPS (in writing) two business days prior to engagement; otherwise a minimum of two hours, per officer will be charged.*